

**Serving
God**

**Serving
You**

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The
Leaders
of TOMORROW...

...are
Here
TODAY!

Student Application Packet

Dear Prospective Parent,

Thank you for considering Faith Christian Academy as your school of choice. Our desire is to guide our students to grow in the knowledge of God while providing high academic instruction. This packet contains all of the documents you need to complete the enrollment process. Our desire is to make this process as smooth as possible. If you have any questions, please contact us and we will be happy to answer any questions you have. Also, we would like to invite you to come by the school and take a tour of the classes. Getting to see where your child will be having class and seeing their future teacher will certainly be helpful to you. Thank you once again for considering FCA. I hope to see you soon. Go Knights!

**Robert A. Munne
School Administrator**

**Faith Christian Academy
4301 North Shary Rd.
Palmhurst, TX 78573
(956) 581-7777
Office Hours: 8:00 am - 4:00 pm**

Faith Christian Academy

4301 North Shary Road Palmhurst, Texas 78573

Tel. (956) 581-7777 Fax (956) 581-7786 school@fcaknight.org

Student Application

Date of application _____ Applying for Grade _____, Year _____

Name of Student _____
Last first middle

Home Phone _____

Cell Phone, Dad _____ Cell Phone, Mom _____

Name student prefers to be called _____ E-Mail _____

Mailing address _____
street city state zip

Date of birth _____ Age _____ Sex _____
month day year

Please Submit a copy of birth certificate.

Foreign Students: Please Submit proper immigration forms in order to process student visa.

Father's name _____ Employer _____

Business Address _____ Business phone _____

Position/Occupation _____

Mother's Name _____ Employer _____

Business Address _____ Business phone _____

Position/Occupation _____

Who is the legal guardian of the student? _____

Brother(s) and/or sister(s) enrolled at FCA:

_____ Grade _____

_____ Grade _____

_____ Grade _____

Church family attends _____ Pastor _____

Church Address _____ Phone _____

Name of last school attended _____

Address _____
Street city state zip

Has the student been asked to repeat any grade? _____ If yes, which grade? _____

Why do you want this student to attend FCA? _____

State any chronic health, emotional, or physical problem the student has: _____

Does the student have any learning disabilities? _____ If so, are they being or have they been treated? _____ Explain and attach appropriate documentation. _____

Notice of Nondiscrimination Policy As To Students: Faith Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students of FCA. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, scholarships, and athletic or other school administered programs.

Parental Information/Permission

1. I authorize you to make whatever inquiries you deem necessary to process this application.
2. In signing this form, I give permission for my child to participate in and travel to and from all school sponsored activities. I absolve the school of liability in the case that my child is injured at school or during any school activity.
3. In case of emergency, I want my child taken to _____ hospital. The school has permission to obtain emergency medical treatment if we (the parents) cannot be reached.
4. Physician's name _____ Phone _____
5. I hereby give my permission for my child to have the following medication:
 Tylenol _____ Other _____
Please do not give _____ due to allergic reaction.
Other Allergies: _____
6. Person to contact in case of emergency and parents cannot be reached:
 Name _____ Phone _____ Relationship _____
 Name _____ Phone _____ Relationship _____
7. I agree with the efforts of FCA to teach the Bible and the Christian Faith and will encourage my child in this and all phases of the curriculum.
8. I give the principal and teachers of Faith Christian Academy permission to use academic and/or behavioral discipline.
“Train up a child in the way he should go: and when he is old, he will not depart from it.”
Proverbs 22:6

I was referred to Faith Christian Academy by _____ .
 I first heard about Faith Christian Academy through _____ .

Faith Christian Academy believes that discipline is necessary for the welfare of the student as well as the entire school. It is impossible for learning to take place in a classroom unless control and good order is maintained. Therefore, we have a commitment to the school families to maintain its standards and requirements for all students. Because attendance at FCA is a privilege and not a right, the privilege may be forfeited by any student who does not conform to the standards and regulations of the school as set forth in the Handbook, and the school may request withdrawal of any student at any time who, in the opinion of the school administration does not fit into the spirit of the school ministry. Our love for you and your child is God-given. However, our love for Jesus Christ and the school students and families as a group takes precedence. **The absence, withdrawal, or dismissal of any student does not relieve the payment of the following tuition amounts:**

Withdrawals before Oct. 1	25% of yearly tuition is due
before Dec. 1	50% of yearly tuition is due
before Feb. 1	75% of yearly tuition is due
after Feb. 1	100% of yearly tuition is due

Date: _____ Student's signature _____

Father's signature _____

Mother's signature _____

Student Information and Emergency Medical Form

Student's Name _____ Date of Birth _____ Grade _____

In the event that I/we cannot be reached to make arrangements for emergency medical attention, the administration/faculty of Faith Christian Academy should contact the persons listed below who have authorization to secure medical attention for my child. In the unlikely event that these persons are unavailable, I/we authorize the school personnel to contact the licensed physician listed below for medical advice and, if necessary, to transport my child to the physician's office or whatever medical treatment facility s/he recommends. In the event the physician is unavailable or unwilling to give direction to the school personnel, they also have my/our authorization to use their professional discretion to secure the best available medical attention for my child.

Faith Christian Academy DOES NOT ASSUME any responsibility in case of accident or injury. I do hereby agree to indemnify and hold harmless the school and any school or hospital representative from any claim by any person on account of such care and treatment of this student. If between this date and the beginning of school any illness or injury should occur that might limit this student's participation in any activities, or if there is a change in status during the school year, I agree to notify the school authorities.

At least one emergency contact, in addition to the parents, is required for each student.

Name	Relationship	Home Phone	Work Phone	Mobile

MEDICAL FACILITY/PERSONNEL

Physician's name _____ Phone _____
 Address _____
 City _____
 Other preferred medical treatment facility or contact: _____
 Phone _____
 Address _____
 Special medical information/instructions or comments:

MAJOR MEDICAL INSURANCE INFORMATION

Company Policy Holder: _____
 Policy # _____ Group # _____ Phone _____

ALLERGIES Please circle any which apply to your child:
 PENICILLIN ASTHMA/HAY FEVER SUNBURN SENSITIVITY INSECTS OTHER: _____

Treatment procedures, should the child display an allergic reaction: _____

OTHER INFORMATION

At times, students complain of common discomforts – headaches, sore throats or stomach aches. **Please circle which items the school may** administer to your child. *Without your permission these medications will not be administered.*

Tylenol Cough Drop Antacid Tablet

Does your child wear: Glasses _____ Contact Lenses: _____ Hearing Aids _____

Pick-Up Information: the following may pick this student up from school:

Name	Relationship

To the best of my knowledge, the information provided above and on the previous pages is true and accurate.

I will make every effort to contact the school if my child is going to be absent.

Parent/Guardian 1: _____ DATE: _____

Parent/Guardian 2: _____ DATE: _____

CONTRACTUAL AGREEMENTS For SCHOOL YEAR 20__ - 20__

STUDENT'S NAME: _____ GRADE: _____

FINANCIAL AGREEMENT

I understand that...

Payments are to be made on a 10-month (Aug. – May) unless annual or semi-annual payment arrangements are made. Payments are due on the 1st of each month and are considered delinquent after the 10th. All payments will be managed by Smart Tuition. There is a one time Smart Tuition fee of \$45 per family.

At that time, a \$45 late fee will be added to the balance of my account.

If my first payment is not made by August 10th, my child's name may be replaced by someone on the waiting list. Faith Christian Academy does not issue refunds on fees or initial tuition payments.

If my account is delinquent and prior arrangements have not been made with the administration, my child will not be allowed to participate in any extra-curricular activities until tuition is paid and may be subject to removal from the school. **REPORT CARDS will not be issued until all accounts are paid in full.**

The absence, withdrawal, or dismissal of any student does not relieve the payment of the following tuition amounts:

Withdrawals before Oct. 1	25% of yearly tuition is due
before Dec. 1	50% of yearly tuition is due
before Feb. 1	75% of yearly tuition is due
after Feb. 1	100% of yearly tuition is due

PARTICIPATION AGREEMENT

My child has permission to participate in all school activities, including bus trips, sports activities, and school-sponsored trips away from the school premises. I also grant permission to FCA and its staff to photograph, videotape, or audiotape me, my child/ ward and to copyright, use and/or publish the photographs/videotapes and audiotapes in any school publication and public relations related material.

We agree to attend two parent meetings during the school year, not including Open House or Parent Conferences. Failure to do so may result in a support fee.

STATEMENT OF COOPERATION

I agree that if my child is enrolled at Faith Christian Academy, I will do my utmost to cooperate with and support the school in its methods and principles of education. I have read the Parent-Student Handbook and agree to support the policies therein.

SIGNATURES: BOTH PARENTS MUST SIGN

FATHER: _____ DATE: _____

MOTHER: _____ DATE: _____

FCA Financial Information

All Fees are non-refundable

Application Processing Fee: **\$75**

This fee must accompany the application of all potential new student candidates before application will be considered. It covers the cost of processing the application, the parent/student interview, and the entrance exam fee.

Registration fee: **\$200**

This fee must be paid in full at the time of enrollment. This fee secures a spot for the student in the grade

Student Support Fee: **\$300**

This fee must be paid in full at the time of enrollment. This fee includes accident insurance while in school activity, Test materials, educational resources, and building maintenance.

Classroom Support Fee: **\$200**

This fee must be paid in full at the time of enrollment. This supplies needed classroom materials.

Tuition Payment Options:

All tuition payments are due by the 5th of each month. Thereafter, a late fee of \$40 will be charged. Faith Christian Academy will be using Smart Tuition to manage the billing and tuition payments for the 2017/2018 school year.

There is a onetime Smart Tuition charge of \$50.00.

Fees	Pre-K(half day)	Pre-K(full day) & Kindergarten	1st-3rd	4th-6th	7th-12th
Registration	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Tuition (10 Payments)	\$375.00	\$395.00	\$415.00	\$415.00	\$415.00

Family Tuition Rates

Two Children (1st-12th)-\$750.00	One (1st-12th)+One full day K-\$740.00
Three Children (1st-12th)-\$1125.00	One (1st-12th)+One half day K-\$735.00
Four Children (1st-12th)-\$1300.00	Two (1st-12th)+One full day K-\$1090.00
Two 1/2 day K students-\$710.00	Two (1st-12th)+One half day K-\$1000.00

Activity Fee

Activity fee for k3 to 12 th	\$75.00
Events Set up Fee per family (charged December 1st and April 1st)	\$50.00(per semester)

This fee helps with cost in putting on special programs throughout the school year.

Class Fees:

- Science Lab-\$50(6th – 12th Charged October 1st)
- Compute Lab-\$50(6th-12th Charged January 1st)
- Yearbook and School ID-\$30(Charged May 1st)
- Graduation Fee: \$100 - Seniors only, includes graduation regalia
\$50 – K graduation regalia (Both Charged February 1st)
- High School Retreat: \$150(9th -12th Charged September 1st).
- Gradelink Fee: \$10(All Students Charged November 1st)

Tuition Credits:

- Members of Faith Baptist Church of Palmhurst qualify for an additional discount. Please ask in school office for FBC discount.
- 5% discount available to families who pay full year tuition in advance by August 1st. 3% discount available to families who pay full Semester tuition in advance by August 1st and January 1st.

PASTOR'S RECOMMENDATION (6th-12th grade only)
TO BE COMPLETED BY PARENT/GUARDIAN BEFORE GIVING TO YOUR PASTOR

Parent/Guardian Name(s) _____ Date: _____

Street Address _____

City _____ State _____ Zip Code _____

Student Name: _____ Grade _____

TO BE COMPLETED BY THE PASTOR

The above family is applying for admission to the Faith Christian Academy. Please answer the following questions and mail the completed form to Faith Christian Academy. Thank you.

- Does your church support the philosophy statement on the reverse of this form?
Yes ___ No ___
- Is this family a member of your church?
Yes ___ No ___
- Does this family attend worship services at your church regularly?
Yes ___ No ___

Are there any other matters that you feel would be helpful for us to know regarding this family? _____

Pastor's Name _____

Pastor's Signature _____

Name of Church _____

Telephone & E-mail _____

Church Address _____

***Please return in a sealed envelope bearing your signature over the seal.**

FCA does not discriminate on the basis of race, color, national or ethnic origin in its admissions policies or access to its educational and extracurricular programs and activities.

Philosophy Statement

Faith Christian Academy has set as its purpose to train young people for the cause of Jesus Christ. Luke 2:52 states that "... Jesus increased in wisdom and stature, and in favor with God and man." It is our desire to train young people in all four areas of the person: intellectual, physical, spiritual, and social. Deuteronomy 6:5-7 provide us with a challenge to train children to love God with all of their being. Man is the result of God's creation and man's purpose is to glorify his Creator. Due to the sinful, Adamic nature received as a result of original sin, man cannot understand, appreciate, or fulfill his purpose of glorifying God. Christian education cannot be achieved with those who do not accept Jesus Christ as Lord and Savior. FCA seeks to enroll students from families whose desire is that their children receive a quality education within a Christ-centered environment.

We believe that the Bible is the final authority for education. Faith Christian Academy seeks to provide the best possible education to the students enrolled in the school. Classroom instruction is from a Biblical perspective to provide the students with a Biblical viewpoint of life.

Faith Christian Academy is an extension of the church and of each home represented by the student body. The authority and responsibility for all aspects of a child's development have been given to the parents. The responsibility for education has been laid upon both the home and the church. FCA is the ministry Faith Baptist Church uses to carry out this responsibility. We desire to train young people to love and serve Jesus Christ, a result that can only be achieved when all three entities (church, home, and school) work together. It is our desire to assist families as they seek to raise their children in "the nurture and admonition of the Lord."

Our goal is to provide a high quality education, but our highest priority is to increase within the students a desire to please God in all that they do. God is the creator of all truth, to the point that Jesus Christ stated that "I am the way, the truth, and the life ...". All knowledge must be based on the revealed word of God.

Christian Academy



Faith
Christian Academy